

PLEASE READ THIS PRIVACY POLICY CAREFULLY, AS IT GOVERNS YOUR USE OF OUR SERVICES THROUGH OUR WEBSITE. IF YOU DO NOT AGREE TO THIS PRIVACY POLICY, PLEASE DO NOT USE OUR SERVICES.

NOTE: Capitalised terms not otherwise defined in this document bear the meaning specified in Schedule 1 to this Privacy Policy.

Our Privacy Policy Terms and Conditions

1 We Respect Your Privacy

- (a) Project Consortium consists of different legal entities who may act both as independent and joint controllers. Whereas the decisions on processing may be made at the level of Project Consortium, you may exercise your rights under EU General Data Protection Regulation (GDPR) in respect of and against each of the controllers. This Privacy Policy is issued on behalf of the each and all Project Consortium entities altogether so when we mention 'Project Consortium', 'we', 'us' or 'our' in this Privacy Policy, we are referring to the each and all entities in Project Consortium altogether responsible for processing your data.
- (b) We are committed to protecting your privacy as an online visitor to our website. We use the information we collect about you to maximise the services that we provide to you. We respect the privacy and confidentiality of the information provided by you and adhere to the GDPR Privacy Principles.
- (c) Project Consortium respects your right to privacy and is committed to safeguarding the privacy of our website visitors. This Privacy Policy sets out how we collect and treat your Personal Data.
- (d) We adhere to the rules contained in the relevant privacy acts valid in the jurisdiction of each entity main business address that is a part of Project Consortium (collectively as *Privacy Act*) and, to the extent applicable, the EU General Data Protection Regulation 2016/679 (*GDPR*).
- (e) Personal Data is information we hold which is identifiable as being about you. This includes information such as your name, email address, identification number, or any other type of information that can reasonably identify an individual, either directly or indirectly.
- (f) You may contact us in writing at dedicated Project Consortium's address and/or at our email address, for further information about this Privacy Policy.

2 What and how Personal Data Is Collected

- (a) During your visits to our website, when you make support queries, and for event registrations we may obtain the following information about you: name, organisation name, email address, telephone/mobile number, geographic location, IP address (*Personal Data*).
- (b) Project Consortium will, from time to time, receive and store Personal Data you submit to our website, provided to us directly or given to us in other forms.
- (c) You may provide basic information such as your name, phone number, address and email address to enable us to send you information and provide updates.
- (d) We may collect additional information at other times, when you provide feedback, when you provide information about your activities, change your content or email preference or communicate via our contact form.
- (e) You can review, correct, update or delete your Personal Data by either logging into your account and making the changes yourself or contacting us directly to do so.
- (f) Project Consortium collects Personal Data from you when you interact with us electronically and when you access our website.



- a. When you visit our website, during your session we use cookies to facilitate browsing on the website;
- b. When you visit our website, during your session we temporarily store your IP address. This information will only be used for the consultation statistics;
- c. When you contact us via the online contact form of the website, we collect your email address, name and surname. This is used only for the purpose of sending replies directly to you and for related statistics;
- d. When you register for an event, we collect your email address, name, surname, country, position, organisation and type of stakeholder. This is used only for the purpose of addressing directly to you the relevant information regarding project events.

3 How We Use Your Personal Data

- (a) We use the information we collect to deliver our services to you, including: communicating with you, providing support, notifying you of updates, sharing useful content, measuring visitor satisfaction, diagnosing problems and providing you with a smooth website experience.
- (b) Project Consortium will use Personal Data only for the purposes that you consent to or if we have other legal grounds to use such data. This may include to:
 - i. provide you with services during the usual course of our activities;
 - ii. administer our activities;
 - iii. manage and develop our services;
 - iv. provide you with information about our and services;
 - v. facilitate browsing on the website and for the consultation of statistics
 - vi. communicate with you by a variety of measures including, but not limited to, by telephone, email, sms or mail;
 - vii. addressing relevant information regarding project events.
 - viii. investigate any complaints.
- (c) If you withhold your Personal Data, it may not be possible for us to provide you with our services or for you to fully access our website.
- (d) We may disclose your Personal Data to comply with a legal requirement, such as a law, regulation, court order, subpoena, warrant, legal proceedings or in response to a law enforcement agency request.
- (e) We also use the information we collect in aggregated and anonymised forms to improve our services, including: administering our website, producing reports and analytics, identifying user demands and assisting in meeting visitor needs generally.
- (f) We retain personal data for the duration of the project and while its website is online. In determining data retention periods, we take into consideration local laws, contractual obligations, and the expectations and requirements of our visitors. When we no longer need personal data, we securely delete or destroy it.



General Data Protection Regulation (GDPR)

1 Users from the European Union

- (a) Project Consortium will comply with the principles of data protection set out in the GDPR for the purpose of fairness, transparency and lawful data collection and use.
- (b) We process your Personal Data as a data processor and/or to the extent that we are a data controller as defined in the GDPR.
- (c) The lawful basis we rely on to process your personal data is either your consent (Article 6(1)(a) of the GDPR), for example when we require your consent for optional cookies or for storing contact information related to enquiries and event registrations, or that the processing is necessary for our legitimate interests (Article 6(1)(f) of the GDPR), for example when we collect your IP-address for web statistics. Our legitimate interests are maintaining and improving the performance of our website. Any data collected will be to the extent necessary and not excessive for its purpose. We will keep your data safe and secure

2 Your Rights under the GDPR

- (a) Except as otherwise provided in the GDPR, you have the following rights:
 - i. to be informed how your Personal Data is being used;
 - ii. access your Personal Data (we will provide you with a free copy of it);
 - iii. to correct your Personal Data if it is inaccurate or incomplete;
 - iv. to delete your Personal Data (also known as ‘the right to be forgotten’);
 - v. to restrict processing of your Personal Data;
 - vi. to retain and reuse your Personal Data for your own purposes;
 - vii. to object to your Personal Data being used; and
 - viii. to object against automated decision-making and profiling.
- (b) Please contact us at any time to exercise your rights under the GDPR at the contact details in this Privacy Policy.
- (c) We may ask you to verify your identity before acting on any of your requests.

3 Hosting and International Data Transfers

- (a) Information that we collect will not be stored, processed in or transferred between parties or sites located in countries outside of the EU.
- (b) You acknowledge that personal data that you submit for publication through our website or services may be available, via the internet, around the world. We cannot prevent the use (or misuse) of such personal data by others.

4 Security of Your Personal Data

- (a) We will use all reasonable means to protect the confidentiality of your Personal Data while in our possession or control. All information we receive from you is stored and protected on our secure servers from unauthorised use or access.
- (b) We retain your personal information for as long as needed to provide services to you and as otherwise necessary to comply with our legal obligations, resolve disputes and enforce our agreements.



- (c) In the event there is a breach of our security and your Personal Data is compromised, we will promptly notify you in compliance with the applicable law.
- (d) Project Consortium is committed to ensuring that the information you provide to us is secure. In order to prevent unauthorised access or disclosure, we have put in place suitable physical, electronic and managerial procedures to safeguard and secure information and protect it from misuse, interference, loss and unauthorised access, modification and disclosure.
- (e) Where we employ data processors to process Personal Data on our behalf, we only do so on the basis that such data processors comply with the requirements under the GDPR and that have adequate technical measures in place to protect Personal Data against unauthorised use, loss and theft.

5 Sharing Your Information with Third Parties

- (a) We do not and will not sell or deal in Personal Data or any visitor information.
- (b) Your Personal Data details are only disclosed to third party suppliers when it is required by law, for goods or services which you have purchased, for payment processing or to protect our copyright, trademarks and other legal rights. To the extent that we do share your Personal Data with a service provider, we would only do so if that party has agreed to comply with our privacy standards as described in this Privacy Policy and in accordance with applicable law. Our contracts with third parties prohibit them from using any of your Personal Data for any purpose other than that for which it was shared.

6 Access to Your Personal Data

- (a) You may request details of Personal Data that we hold about you in accordance with the provisions of the EU GDPR. If you would like a copy of the information which we hold about you or believe that any information we hold on you is inaccurate, out of date, incomplete, irrelevant or misleading, please email us at our Project Consortium's contact email address.

7 Complaints about Privacy

- (a) If you have any complaints about our privacy practices, please feel free to send in details of your complaints to our Project Consortium's contact email address. We take complaints very seriously and will respond shortly after receiving written notice of your complaint.

8 Changes in Privacy Policy

- (a) Please be aware that we may change this Privacy Policy in the future. We may modify this Policy at any time, in our sole discretion and all modifications will be effective immediately upon our posting of the modifications on our website or notice board. Please check back from time to time to review our Privacy Policy.

9 Website

- (a) When you visit our website, we may collect certain information such as browser type, operating system, Website visited immediately before coming to our site, etc. This information is used in an aggregated manner to analyse how people use our site such that we can improve our service.
- (b) This website may from time to time use cookies to analyse website traffic and help us provide a better website visitor experience. A cookie is a small file placed in your web browser that collects information about your web browsing behaviour. Use of cookies allows a website to tailor its configuration to your needs and preferences. Cookies do not access information stored on your computer or any Personal Data (e.g. name, address, email address or telephone number). See more about our use of cookies in our [Cookie Policy](#).
- (c) This website may contain links to other websites. These links are meant for your convenience only. Links to third-party websites do not constitute sponsorship or endorsement or approval of these websites. Please be aware that we are not responsible for the privacy practices of such other websites.



We encourage our users to be aware, when they leave our website, to read the privacy statements of each and every website that collects personally identifiable information. This Privacy Policy applies solely to information collected by this website.

Contact Us

If you have any questions or concerns at any time about our Privacy Policy or the use of your Personal Data, please contact us at our Project Consortium's contact email address in Schedule I and we will usually respond within 48 hours.



Schedule I

Definitions and interpretations:

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| 1 | Project Consortium / we. | <ol style="list-style-type: none"> 1. Norce Norwegian Research Centre AS, NO919408049MVA, Nygardsgaten 112, Bergen 5838, NORWAY 2. Alfred-Wegener-Institut Helmholtz-Zentrum Fur Polar-Und Meeresforschung, DE114707273, Am Handelshafen 12, Bremerhaven 27570, GERMANY 3. ARCTIK SRL, BE0843372438, Avenue de Broqueville 12 - 6th Floor, Woluwe-Saint-Pierre 1150, BELGIUM 4. Danmarks Meteorologiske Institut, DK18159104, Lyngbyvej 100, Kobenhavn 2100, DENMARK 5. Ilmatieteen Laitos, FI02446647, Erik Palmenin aukio 1, Helsinki 00560, FINLAND 6. Institut Problem Matematychnykh Mashyn I System Natsional Noi Akademii Nauk Ukrainy (Ipmms Nanu), UA054175026503 42 Academician Glushkov Avenue, Kyiv 03680, UKRAINE 7. Meteorologisk Institutt, NO971274042MVA, Henrik Mohns Plass 1, Oslo 0313, NORWAY 8. Helsingin Yliopisto, FI03134717, Yliopistonkatu 3, Helsingin Yliopisto 00014, FINLAND 9. Universiteit Utrecht, NL001798650B01, Heidelberglaan 8, Utrecht 3584 CS, NETHERLANDS 10. Lunds Universitet, SE202100321101, Paradisgatan 5c, LUND 22100, Sweden 11. Turun Yliopisto, FI02458963, Yliopistonmaki, Turku 20014, FINLAND 12. Universite De Liege, BE0325777171, Place Du 20 Aout 7, Liege 4000, BELGIUM 13. United Kingdom Research And Innovation, GB287461957, Polaris House North Star Avenue, Swindon SN2 1FL, UNITED KINGDOM 14. National Antarctic Scientific Center, UA21574751, Tarasa Shevchenko Blvd 16, Kyiv 01601, UKRAINE 15. University Of Leeds, GB613451470, Woodhouse Lane, Leeds LS2 9JT, UNITED KINGDOM 16. Scientific foundation Nansen International Environmental and Remote Sensing Centre, RU7813150132, 14th Line Street 7A, St. Petersburg 199034, RUSSIA 17. Shanghai Jiao Tong University, CN31010442500615, Huashan Road 1954, Shanghai 200030, CHINA |
| 2 | website | PolarRES www.polarRES.eu |
| 3 | Countries | BELGIUM, CHINA, DENMARK, FINLAND, GERMANY, NETHERLANDS, NORWAY, RUSSIA, UKRAINE, UNITED KINGDOM |
| 4 | Project Consortium's contact email address | contact.polarres@norceresearch.no |



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|---|--|--|
| 5 | Data Protection Officer contact email address | personvernombud@norersearch.no |
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