

PROTECTION OF YOUR PERSONAL DATA

This privacy statement provides information about the processing and the protection of your personal data

PolarRES respects your privacy and is committed to protecting your personal data. We fully comply with the European Union's [General Data Protection Regulation](#).

This privacy notice informs you how we look after your personal data, what your privacy rights are and how the law protects you. Please note that this document only covers the data collected through www.polarRES.eu, not related websites and services linked on this website.

1. Important Information

- The **data controller** for the any personal data collected through this website is [NORCE Norwegian Research Centre AS](#) (Postboks 22 Nygårdstangen, 5838 Bergen, Norway).
- The **data protection officer** is Øyvind Straume at NORCE Norwegian Research Centre AS. If you have any questions about this privacy notice, please contact the data controller at personvernombud@norce-research.no.
- [Arctik srl](#) acts as the main **data processor** on behalf of NORCE.
- This website may include **links to third-party websites, plug-ins and applications**. Clicking on those links or enabling those connections may allow third parties to collect or share data about you. We do not control these third-party websites and are not responsible for their privacy policies. When you leave our website, we encourage you to read the privacy notice of the website you are redirected to.
- This privacy policy was first published **29 September 2021**.

2. What data do we collect?

This website collects the following data:

- technical data, including your IP address, browser type and version, time zone setting and location, browser plug-ins, operating system and other technology on the devices you use to access this website.
- usage data includes information about how you use our website, products and services.

2.1. Cookies

A cookie is a small file of letters and numbers that we store on your browser or the hard drive of your computer if you agree. Cookies contain information that is transferred to your computer's hard drive.

Our website uses cookies to distinguish you from other users of our website. This helps us to provide you with a good experience when you browse our website and also allows us to improve our site. By continuing to browse the site, you are agreeing to our use of cookies.

We use the following cookies:

- **Strictly necessary cookies.** These are cookies that are required for the operation of our website. They include, for example, cookies that enable you to log into secure areas of our website.
- **Analytical/performance cookies.** They allow us to recognise and count the number of visitors and to see how visitors move around our website when they are using it. This helps us to improve the way our website works, for example, by ensuring that users are finding what they are looking for easily.
- **Functionality cookies.** These are used to recognise you when you return to our website. This enables us to personalise our content for you, greet you by name and remember your preferences (for example, your choice of language or region).



Please note that third parties (including, for example, advertising networks and providers of external services like web traffic analysis services) may also use cookies, over which we have no control. These cookies are likely to be analytical/performance cookies or targeting cookies.

You can set your browser to refuse all or some browser cookies or to alert you when websites set or access cookies. You block cookies by activating the setting on your browser that allows you to refuse the setting of all or some cookies. If you disable or refuse cookies, please note that some parts of this website may become inaccessible or not function properly.

Except for essential cookies, all cookies will expire after 6 months.

3. How do we collect data?

As you interact with our website, we may automatically collect technical data and usage data by using cookies or server logs.

4. How will we use data?

Technical data and usage data will be used for statistical analysis. We use aggregated data about site usage (which do not identify specific users), such as the number of users who have visited certain pages of the site, or how long users are spending on a particular page, to help us optimise our site content, products and services.

5. How will we store data?

Technical data and usage data will be held in a Google Analytics and Data Studio web environments. Your data will be stored in the European Economic Area.

6. How long will we store data?

Cookies will be stored for 6 months.

7. How might data be shared?

Personal data might be shared for processing with third parties, for the hosting and analytics of the PolarRES website.

We use third parties for:

- analytics (Google Analytics)
- webhosting (OVH)

We do not share personal data with organisations outside the PolarRES consortium unless we are legally required to do so. We will never sell or rent personal data to third parties. Personal data will also not be shared with third parties for commercial purposes.

8. What is the legal basis for processing this data?

The legal basis for processing personal data are:

- Consent according to Art. 7 and specified further in rec. 32 of the GDPR legislation

The privacy policy on this website falls under Belgian jurisdiction, supervisory authority is the **Belgian Data Protection Authority** “Gegevenbeschermingsautoriteit – Autorité de protection de données”. They can be contacted at www.dataprotectionauthority.be



9. What are your data protection rights?

Under certain circumstances, you have rights under data protection laws in relation to your personal data.

You have the right to:

- **Request access** to your personal data (commonly known as a “data subject access request”). This enables you to receive a copy of the personal data we hold about you and to check that we are lawfully processing it.
- **Request correction** of the personal data that we hold about you. This enables you to have any incomplete or inaccurate data we hold about you corrected, though we may need to verify the accuracy of the new data you provide to us.
- **Request erasure** of your personal data. This enables you to ask us to delete or remove personal data where there is no good reason for us continuing to process it. You also have the right to ask us to delete or remove your personal data where you have successfully exercised your right to object to processing (see below), where we may have processed your information unlawfully or where we are required to erase your personal data to comply with local law. Note, however, that we may not always be able to comply with your request of erasure for specific legal reasons which will be notified to you, if applicable, at the time of your request.
- **Object to processing** of your personal data where we are relying on a legitimate interest (or those of a third party) and there is something about your particular situation which makes you want to object to processing on this ground as you feel it impacts on your fundamental rights and freedoms. You also have the right to object where we are processing your personal data for direct marketing purposes. In some cases, we may demonstrate that we have compelling legitimate grounds to process your information which override your rights and freedoms.
- **Request restriction of processing** of your personal data. This enables you to ask us to suspend the processing of your personal data in the following scenarios: (a) if you want us to establish the data’s accuracy; (b) where our use of the data is unlawful but you do not want us to erase it; (c) where you need us to hold the data even if we no longer require it as you need it to establish, exercise or defend legal claims; or (d) you have objected to our use of your data but we need to verify whether we have overriding legitimate grounds to use it.
- **Request the transfer** of your personal data to you or to a third party. We will provide to you, or a third party you have chosen, your personal data in a structured, commonly used, machine-readable format. Note that this right only applies to automated information which you initially provided consent for us to use or where we used the information to perform a contract with you.
- **Withdraw consent** at any time where we are relying on consent to process your personal data. However, this will not affect the lawfulness of any processing carried out before you withdraw your consent. If you withdraw your consent, we may not be able to provide certain products or services to you. We will advise you if this is the case at the time you withdraw your consent.

If you wish to exercise any of the rights set out above, [please contact us](#).

10. Data Security

We have put in place appropriate security measures to prevent the data collected through this website from being accidentally lost, used or accessed in an unauthorised way, altered or disclosed. In addition, we limit access to your personal data to those employees, agents, contractors and other third parties who have a business need to know. They will only process your personal data on our instructions and they are subject to a duty of confidentiality.

We have put in place procedures to deal with any suspected personal data breach and will notify you and any applicable regulator of a breach where we are legally required to do so.



11. Complaints

For complaints about the way we process your data and your rights with regards to your data, you can [contact us](#).

12. Updates

This privacy notice might be updated to reflect changes to our data practices or the legislation that governs them. Significant changes to our privacy policy will be announced on this website.

There have been no updates to this privacy policy since publishing.

